

Dear PS 163 Families and Community,

As you know, this has been an unprecedented school year from any other we have shared in the past. Unlike last year, we have had to plan for many different schedules to create blended and remote learning classes, which means that some students are in school on certain days while others work completely remote. Whatever your situation may be, I want you to know that we still have very high learning expectations for our students. For example, we expect that they come to school every day (on their assigned days), whether they are working in person or remotely. Attendance will be taken daily, unlike this past spring where your child may not have been required to check in daily. The following are expectations set for your children whether working remotely or in person:

- Students should arrive ON TIME every day
- Students should wear a uniform shirt (or a suitable attire if working online; pajamas are unacceptable.)
- Students should have their cameras turned ON during live instruction
- Students should not be eating while working synchronously
- Students should be present every day beginning at 8:50 am or online or in person learning
- Students should be picked up ON TIME after school in the designated area.
- Students should complete all assignments
- Students should be prepared with their electronics, notebooks, pencils and any other learning materials given to support their learning
- Students should be working in a quiet distraction free environment

In addition, we ask that if your child is learning in person, that you send him/her to school with the expectation that they will spend the *full day* at the school. Please do not pick your child up early as we have to meet our protocol and limit the occupants entering and exiting our building.

All students have been provided with learning materials they will need for the school year, including, textbooks, workbooks and electronics (IPADS). If you have not picked up your child's learning materials, please contact the school to make arrangements to pick your items up. All students have been provided with an iPad to work from home and in school. If you are having difficulty accessing any of the applications or websites on your iPads, please contact the school for assistance. As a reminder, all apps and websites should be accessed through the TEACHHUB link on the schools website. Your child will be able to access their google classroom, and other applications that are used during the school day.

Our end goal is to ensure that all students are provided with a great education while maintaining the safety of our staff. Please help us to follow all protocols set forth by the Department of Education to ensure that all of our families and staff members continue to stay safe and healthy during these trying times. If you have any questions or concern, please contact the school at 718 - 584- 3054. Working together, we can meet the unprecedented challenges presented by COVID-19 while ensuring a safe, welcoming, and academically rigorous return to school.

Sincerely,

Barbara Headley
Principal